



Roundtable Presenter Guidelines

ROUNDTABLE SESSION LENGTH: 45 minutes

The roundtable is a group discussion related to your proposal topic. Each presenting group will have about 10 minutes to share as part of the broader roundtable theme. The remaining time will be used for a collaborative discussion. We recommend starting with an overview of your topic and coming prepared to answer questions and engage with participants in conversation. Think of it as guiding part of the discussion by drawing on your knowledge and experience related to your topic. Bringing physical handouts or visual materials to share with your table can be helpful. AV equipment will not be available for this session. The audience at your table will stay the same throughout the session.

If you plan to provide hard copy hand-outs to attendees, please bring them with you. The venue will be unable to assist with large copy or print jobs.

ACCESSIBILITY

You can upload any handouts or materials into Whova ahead of the conference. You can download the Whova application [here](#).

OTHER REMINDERS

You are your own timekeeper. Please make sure to conclude your session no later than the end time of your breakout slot.